

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

**Annual Report of the Trustees of  
Friends of CME (Centre Medical Evangelique) Trust  
For the year ended 31<sup>st</sup> March 2016**

The Charity does not own or use any premises  
other than the homes of the Trustees.

The Charity's correspondence address is :

c/o Mr. C. Almond 295 Hillgrounds Road Kempston BEDFORD MK42 8TH

Charity Registration Number: 1104119

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

**Contents of the financial statements for the year**

**Ended 31<sup>st</sup> March 2016**

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**Charity Information**

**Bankers:** National Westminster Bank  
Bedford Road  
Kempston

**Independent Examiner:** Haines Watts  
First Floor, Woburn Court  
2 Railton Road  
Woburn Road Industrial Estate  
Kempston  
Bedfordshire  
MK42 7PN

**Legal advisors:** Machins  
Victoria Street  
Luton  
Bedfordshire  
LU1 2BS

**Charity Registration Number:** 1104119

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

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c/o Mr. C. Almond 295 Hillgrounds Road Kempston BEDFORD MK42 8TH

The Charity commenced operations in January 2004 and was registered with the UK Charities Commission on 4 June 2004. Its Charity Registration Number is 1104119. The Charity is also registered with the HM Revenue & Customs under Reference Number XR 79313.

Bankers: National Westminster Bank, Bedford Road, Kempston, Bedford

Independent Examiner: Haines Watts, First Floor, Woburn Court, 2 Railton Road, Woburn Road Industrial Estate, Kempston, Beds. MK42 7PN

Legal advisors: Machins, Victoria Street, Luton, Beds. LU1 2BS.

#### Constitutional Documents

The Charity's Trust Deed was approved on 4 May 2004 and governs the objects and operations of the Charity

#### Objects of the Charity

The objects of the Charity are set out in its Trust Deed and are as follows:

To advance education, particularly in community health promotion, disease and sickness prevention and in the form of medical personnel training, and the relief of sickness and the relief of poverty. In particular, but not exclusively by supporting the work of the Centre Medical Evangelique ( CME) in the Democratic Republic of Congo (DRC) by the provision of funds, equipment and other resources and any other exclusively charitable means as the Trustees in their absolute discretion think fit.

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

## **Annual report of the Trustees of Friends of CME Trust**

### **For the year ended 31<sup>st</sup> March 2016**

#### Trustees

The Trustees below all held office during the year up to and including 31<sup>st</sup> March 2016. The names of the current Trustees are:

Chris Almond  
Justin Burdon  
Chris Heard  
Elsie Harris- retired February 2016  
Hannah Morrell – appointed February 2016  
Remy Toko

In selecting individuals for appointment as trustees, the trustees have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

#### Reserves policies

The Charity does not intend to hold unrestricted reserves since its aim is to grant funds received as soon as possible to support its objectives in the Democratic Republic of Congo and the Charity has no significant operating costs apart from these grants.

#### Investment policy

The Charity does not intend to have long term surplus funds and so any bank balances held in excess of working capital needs are invested in bank deposit accounts and no investment policy has been established.

#### Grants made

Grants are made to projects according to assessments made by the Trustees of the Charity and its ability to fund them. The Trustees gather information from a number of sources including contacts with individuals and organisations working on site in the Democratic Republic of Congo and from personal visits from time to time. In addition, the Trustees use contacts with other UK charities and individuals working in the country. The effectiveness of the grants in meeting the objectives of the Charity is monitored by the Trustees receiving reports from time to time from the CME.

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

**Annual report of the Trustees of Friends of CME Trust**

**For the year ended 31<sup>st</sup> March 2016**

Grants made - continued

A list of the various types of support given by the Charity is set out on page 6 of the financial statements. We are providing funds to subsidise the hospital bed costs for the most vulnerable and to pay for their medical treatment including the costs of any operations. We have also given grants to women's groups to help them start some income generating projects.

Some support is also given to subsidise personnel, including training and costs for employees of CME.

We also provided funds for needy children to go to school in the Nyankunde area as well as supporting orphaned children in Beni.

We have provided nearly £130,000 to build a new hospital in Sose near Beni.

Approved by the Trustees on 12<sup>th</sup> January 2017 and signed on their behalf by



Chris Almond

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

**Independent Examiner's Report to the Trustees of Friends of CME Trust**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2016 which are set out on pages 2 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.

Alberto Di Lorenzo ACA



Haines Watts Chartered Accountants  
First Floor, Woburn Court, 2 Railton Road  
Kempston, Bedford  
MK42 7PN

18<sup>th</sup> January 2017

Friends of CME (Centre Medical Evangelique) Trust

Year ended 31<sup>st</sup> March 2016

Friends of CME Trust

Receipts and Payments account

For the year ended 31 March 2016

<u>Income</u>	<b>2016</b>			<b>2015</b>
	£ Restricted	£ Unrestricted	£ Total	£ Total
Personal support	5,388	-	5,388	3,505
Sponsor-a-hospital bed	7,968	-	7,968	11,550
Nyankunde Food Programme	3,600	-	3,600	-
Micro-finance project – CEMADEF	-	-	-	5,350
Nyankunde immunisation/ consultation	788	-	788	652
Nursing School – students and materials	-	-	-	220
Women's projects	17	-	17	293
Other restricted gifts	-	-	-	43
WELSH 3s	-	-	-	767
Beni Orphanage and work with orphans	1,320	-	1,320	807
Hospital food programmes	1,525	-	1,525	100
Essential medicines	1,025	-	1,025	2,000
Essential operations	14,060	-	14,060	6,489
BIKE 100/Just Dance	2,807	-	2,807	3,589
Nyankunde area schools	90	-	90	1,500
Beni new hospital	4,212	-	4,212	5,684
Nyankunde physiotherapy	315	-	315	1,091
Independent Examination	480	-	480	600
Total restricted income	43,595	-	43,595	44,240
Unrestricted donations	-	13,072	13,072	10,912
Total income	43,595	13,072	56,667	55,152
<u>Expenditure</u>	Spent from Restricted income £	Spent from Unrestricted income £	Total expenditure £	Total expenditure £
Personnel support	2,648	-	2,648	3,299
Sponsor-a-hospital bed	6,240	-	6,240	5,760
Nyankunde Food Programme	1,650	-	1,650	1,800
Nyankunde immunisation/ consultation	330	-	330	360
Women's projects	135	85	220	240
WELSH 3s	767	-	767	-
Beni Orphanage and work with orphans	1,320	-	1,320	1,440
Hospital food programmes	660	-	660	720
Essential medicines	880	-	880	960
Essential operations	2,860	-	2,860	3,120
BIKE 100/Just Dance	3,720	272	3,992	1,437
Nyankunde area schools	-	-	-	2,962
Beni new hospital	964	-	964	14,405
Micro-finance project – CEMADEF	5,022	-	5,022	4,530
Independent examination	600	-	600	600
Other unrestricted grants	-	11,022	11,022	10,822
Total expenditure	27,796	11,379	39,175	52,455
Income less expenditure in year	15,799	1,693	17,492	2,697
Balances as at 5 April 2015	40,459	(22)	40,437	37,740
Balance as at 31 March 2016	56,258	1,671	57,929	40,437



Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

Friends of CME Trust

Balance Sheet as at 31 March 2016

	Restricted £	Unrestricted £	2016 Total £	2015 Total £
Cash at bank and in hand	56,258	1,671	57,929	40,437
Debtors (gift aid claims)	2,998	1,661	4,659	4,960
Creditors	<u>(600)</u>	<u>-</u>	<u>(600)</u>	<u>(600)</u>
Net assets	<u>58,656</u>	<u>3,332</u>	<u>61,988</u>	<u>44,797</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total retained funds	<u>58,656</u>	<u>3,332</u>	<u>61,988</u>	<u>44,797</u>

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2016

Friends of CME Trust

Movements on Restricted funds  
For the year ended 31 March 2016

	At 6 April 2015 £	Receipts £	Payments £	Balance at 31 March 2016 £	Balance at 6 April 2015 £
Personnel support	460	5,388	(2,648)	3,200	460
Sponsor-a-hospital bed	16,616	7,968	(6,240)	18,344	16,616
Nyankunde Food Programme	1,142	3,600	(1,650)	3,092	1,142
Micro-finance project – CEMADEF	5,320	-	(5,022)	298	5,320
Nyankunde immunisation/ consultation	292	788	(330)	750	292
Nursing School – students and materials	506	-	-	506	506
Women's projects	118	17	(135)	-	118
WELSH 3s	767	-	(767)	-	767
Beni Orphanage and work with orphans	-	1,320	(1,320)	-	-
Hospital food programmes	-	1,525	(660)	865	-
Essential medicines	1,750	1,025	(880)	1,895	1,750
Essential operations	5,314	14,060	(2,860)	16,514	5,314
BIKE 100/Just Dance	913	2,807	(3,720)	-	913
Nyankunde area schools	1,550	90	-	1,640	1,550
Beni new hospital	3,367	4,212	(964)	6,615	3,367
Independent examination	-	480	(600)	(120)	-
Nyankunde physiotherapy	2,344	315	-	2,659	2,344
<b>Total restricted funds</b>	<b>40,459</b>	<b>43,595</b>	<b>(27,796)</b>	<b>56,258</b>	<b>40,459</b>

**Personnel support**

At the year end, this included a gift of £2,500 for the CME employees following the theft of some of their salaries.

**Sponsor-a-bed**

Beni £360 is being granted every month to provide a number of free beds a day in the pediatric and maternity wards. Nyankunde £360 is being granted every month to provide about 40 free beds. These are already partly subsidised by another organisation. This project was started in August 2005 and the funds will be used in the 2-3 years. Both hospitals have additional beds which could be subsidised from any additional funds received.

**Nyankunde food programme**

This project was started in December 2004 to provide food to about 200 under 5s in a similar way to those receiving help in the camps. At least £150 a month has been provided since that time. There are sufficient funds to provide 15 months' support at the current level of £180 a month.

**CAMADEF**

Friends of CME Trust has decided to help CEMADEF in their work providing micro-credit schemes for women at Nyankunde. The Trustees expect to designate some of the Essential Operations gifts for this support.

**Hospital food programmes**

These funds are to help supplement the low salaries of the employees of CME by providing those with small children free nutritional food. The project started in August 2005. £60 a month is provided. The funds remaining at the year end will provide support for about 1 year.

**Essential medicines**

We have identified key medicines to help the most vulnerable and this fund enables patients to receive them free of charge. The project started in August 2005. The funds remaining at the year end will provide support for about 2 years.

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**Essential operations**

This fund was established to help patients pay for operations. It was started in August 1005 and provides £260 a month. In addition, these funds help support general operations of the hospitals and CEMADEF.

**Nyankunde area schools**

This fund has been used to help support the teachers at Nyankunde many of whom do not receive a government salary. The cost of support is about £5 a child a year. It was started in May 2006. The DRC government has committed to provide free primary education throughout the country. For this reason, we decided to support only orphans final exam fees in recent years. About 250 children benefit.

The funds remaining at the year end paid will provide a similar amount in June 2016.

**Beni new hospital**

CME is building a new hospital on land they have acquired in Beni. This is replacing the buildings it currently rents in the centre of the town.

Various fundraising has been used to help this – BIKW100, Just Dance, WELSH 3s, UP UP'n Away, BLUD, SWEAT 'n GEARS. To date, with £122,000 of funds provided by the Charity, CME has been able to construct an operating theatre, intensive care block, maternity and a 4<sup>th</sup> ward.

The funds at the year end will be used to help create further buildings for CME.

**Nyankunde physiotherapy**

These funds are being raised to help fund a physiotherapist in her work at Nyakunde.