

Friends of CME (Centre Medical Evangelique) Trust  
Year Ended 31<sup>st</sup> March 2017

**Annual Report of the Trustees of  
Friends of CME (Centre Medical Evangelique) Trust  
For the Year Ended 31<sup>st</sup> March 2017**

The Charity does not own or use any premises  
Other than the homes of the Trustees.

The Charity's correspondence address is:  
c/o Mr. C. Almond 295 Hillgrounds Road Kempston BEDFORD MK42 8TH

Charity Registration Number: 1104119

Friends of CME (Centre Medical Evangelique) Trust  
Year Ended 31<sup>st</sup> March 2017

**Contents of the Financial Statements for the  
Year Ended 31<sup>st</sup> March 2017**

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**Charity Information**

<b>Bankers:</b>	National Westminster Bank Bedford Road Kempston
<b>Independent Examiner:</b>	Haines Watts First Floor, Woburn Court 2 Railton Road Woburn Road Industrial Estate Kempston Bedfordshire MK42 7PN
<b>Legal Advisors:</b>	Machins Victoria Street Luton Bedfordshire LU1 2BS
<b>Charity Registration Number:</b>	1104119

**Annual Report of the Trustees of  
Friends of CME (Centre Medical Evangelique) Trust  
For the Year Ended 31<sup>st</sup> March 2017**

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c/o Mr. C. Almond 295 Hillgrounds Road Kempston BEDFORD MK42 8TH

The Charity commenced operations in January 2004 and was registered with the UK Charities Commission on 4 June 2004. Its Charity Registration Number is 1104119. The Charity is also registered with the Inland Revenue under Reference Number XR 79313.

Bankers: National Westminster Bank, Bedford Road, Kempston, Bedford

Independent Examiner: Haines Watts, First Floor, Woburn Court, 2 Railton Road, Woburn Road Industrial Estate, Kempston, Beds. MK42 7PN

Legal advisors: Machins, Victoria Street, Luton, Beds. LU1 2BS.

Constitutional documents

The Charity's Trust Deed was approved on 4 May 2004 and governs the objects and operations of the Charity

Objects of the Charity

The objects of the Charity are set out in its Trust Deed and are as follows:

To advance education, particularly in community health promotion, disease and sickness prevention and in the form of medical personnel training, and the relief of sickness and the relief of poverty. In particular, but not exclusively by supporting the work of the Centre Medical Evangelique ( CME) in the Democratic Republic of Congo (DRC) by the provision of funds, equipment and other resources and any other exclusively charitable means as the Trustees in their absolute discretion think fit.

### Trustees

The Trustees below all held office during the year up to and including 31 March 2017. The names of the current Trustees are:

Chris Almond  
Justin Burdon  
Chris Heard  
Hannah Morrell  
Remy Toko

In selecting individuals for appointment as trustees, the trustees have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

### Reserves policies

The Charity does not intend to hold unrestricted reserves since its aim is to grant funds received as soon as possible to support its objectives in the Democratic Republic of Congo and the Charity has no significant operating costs apart from these grants.

### Investment policy

The Charity does not intend to have long term surplus funds and so any bank balances held in excess of working capital needs are invested in bank deposit accounts and no investment policy has been established.

### Grants made

Grants are made by to projects according to assessments made by the Trustees of the needs the Charity is trying to fulfil and its ability to fund them. The Trustees gather information from a number of sources including contacts with individuals and organisations working on site in the Democratic Republic of Congo and from personal visits from time to time. In addition, the Trustees use contacts with other UK charities and individuals working in the country. The effectiveness of the grants in meeting the objectives of the Charity is monitored by the Trustees receiving reports from time to time from the CME.

The Trustees have had due regard for the Charity Commission's guidance on the public benefit of the Charity's activities.

### Achievements

A list of the various types of support given by the Charity is set out on pages 7 to 9 of the financial statements. We are providing funds to subsidise the hospital bed costs for the most vulnerable and to pay for their medical treatment including the costs of any operations. We have also given grants to women's groups to help them start some income generating projects.

Some support is also given to subsidise personnel, including training, costs for employees of CME.

We also provided funds for needy children to go to school in the Nyankunde area as well as supporting orphaned children in Beni.

We have provided in excess of £150,000 to build a new hospital in Sose near Beni.

### Review of operations

The Trustees are satisfied with the results for the year, reporting a deficit of £17,548 for the year (2016 surplus of £17,490), with total funds at the year end amounting to £40,379 (2016 £57,927).

Approved by the Trustees on 12<sup>th</sup> September 2017 and signed on their behalf by



Chris Almond

**Independent Examiner's Report to the Trustees of Friends of CME Trust**

I report on the accounts of the charity for the year ended 31st March 2017 which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.



Roger Hammond FCA

Haines Watts Chartered Accountants  
First Floor, Woburn Court, 2 Railton Road  
Kempston, Bedford  
MK42 7PN

23<sup>rd</sup> Sept 2017.



Friends of CME (Centre Medical Evangelique) Trust  
Year Ended 31<sup>st</sup> March 2017

Receipts and payments

<u>Income</u>	2017		2016	
	Restricted £	Transfers between reserves £	Total £	Total £
Personnel support	3,673	-	3,673	5,388
Sponsor-a-hospital bed	6,280	145	6,425	7,968
Nyankunde Food Programme	-	(1,112)	(1,112)	3,600
Nyankunde Immunisation/ consultation	98	112	150	788
Beni orphans in Oicha	5,057	-	5,057	-
Hospital food programmes	-	(145)	(145)	1,525
Essential medicines	1,000	-	1,000	1,025
Essential operations	7,269	(16,000)	(8,731)	14,060
Blud,Sweat n Gears / 3 peaks challenge	9,989	-	9,989	2,807
Nyankunde area schools	3,623	1,000	4,623	90
Beni new hospital	590	16,000	16,590	4,211
Beni maternity	2,183	-	2,183	-
Nyankunde physiotherapy	340	-	340	315
Independent Examination	720	-	720	480
<b>Total restricted Income</b>	<b>40,762</b>	<b>-</b>	<b>40,762</b>	<b>43,593</b>
<b>Unrestricted donations:</b>	<b>-</b>	<b>14,588</b>	<b>14,588</b>	<b>13,072</b>
<b>Total Income</b>	<b>40,762</b>	<b>14,588</b>	<b>55,350</b>	<b>56,665</b>

<u>Expenditure</u>	Spent from		Total expenditure £	Total expenditure £
	Restricted Income £	Unrestricted Income £		
Personnel support	5,970	-	5,970	2,648
Sponsor-a-hospital bed	8,640	-	8,640	6,240
Nyankunde Food Programme	1,800	-	1,800	1,650
Nyankunde Immunisation/ consultation	360	-	360	330
Womens' projects	-	240	240	220
Beni Orphanage and schooling	-	1,440	1,440	1,320
Beni orphans in Oicha	1,927	-	1,927	-
Hospital food programmes	720	-	720	660
Essential medicines	960	-	960	880
Essential operations	3,120	-	3,120	2,860
Blud,Sweat n Gears / 3 peaks challenge	8,553	-	8,553	3,992
Nyankunde area schools	2,900	-	2,900	-
Beni new hospital	22,022	-	22,022	964
Beni maternity	2,602	-	2,602	-
Micro-finance project - CEMADEF	298	9,724	10,022	5,022
Independent examination	600	-	600	600
Other unrestricted grants	-	1,022	1,022	11,022
<b>Total expenditure</b>	<b>60,472</b>	<b>12,426</b>	<b>72,898</b>	<b>39,175</b>
<b>Income less expenditure in year</b>	<b>(19,710)</b>	<b>2,162</b>	<b>(17,548)</b>	<b>17,490</b>
<b>Balances brought forward at 1st April 2016</b>	<b>56,256</b>	<b>1,671</b>	<b>57,927</b>	<b>40,437</b>
<b>Balances carried forward at 31st March 2017</b>	<b>36,547</b>	<b>3,832</b>	<b>40,379</b>	<b>57,927</b>

Friends of CME (Centre Medical Evangelique) Trust  
Year Ended 31<sup>st</sup> March 2017

**Balance sheet**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Cash at bank and in hand	36,547	3,832	40,379	57,927
Debtors - Inland Revenue Gift Aid claims	2,939	1,271	4,211	4,059
<b>Net assets</b>	<b>39,486</b>	<b>5,103</b>	<b>44,589</b>	<b>61,986</b>
<b>Reserves:cash balances</b>	<b>36,547</b>	<b>3,832</b>	<b>40,379</b>	<b>57,927</b>
<b>Reserves:debtors</b>	<b>2,939</b>	<b>1,271</b>	<b>4,211</b>	<b>4,059</b>
	<b>39,486</b>	<b>5,103</b>	<b>44,589</b>	<b>61,986</b>

The balance sheet was approved by the Trustees on 12<sup>th</sup> September 2017

Signed on behalf of the Trustees



C. Almond

Trustee

Friends of CME (Centre Medical Evangelique) Trust  
Year Ended 31<sup>st</sup> March 2017

<b><u>Movements on Restricted Funds</u></b>	<b>Transfers and Receipts</b>	<b>Payments</b>	<b>Balance at 31 March 2017</b>	<b>Balance at 31 March 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Personnel support</b>	3,673	(5,970)	903	3,200
<b>Sponsor-a-hospital bed</b>	6,425	(8,640)	16,128	18,343
<b>Nyankunde Food Programme</b>	(1,112)	(1,800)	180	3,092
<b>Micro Finance project - CEMADEF</b>	-	(298)	-	298
<b>Nyankunde Immunisation/ consultation</b>	150	(360)	539	750
<b>Nursing School - students and materials</b>	-	-	506	506
<b>Beni orphans in Olcha</b>	5,057	(1,927)	3,130	-
<b>Hospital food programmes</b>	(145)	(720)	-	865
<b>Essential medicines</b>	1,000	(960)	1,935	1,895
<b>Essential operations</b>	(8,731)	(3,120)	4,663	16,514
<b>Blud,Sweat n Gears / 3 peaks challenge</b>	9,989	(8,553)	1,436	-
<b>Nyankunde area schools</b>	4,623	(2,900)	3,362	1,640
<b>Beni new hospital</b>	16,590	(22,022)	1,183	6,615
<b>Beni maternity</b>	2,183	(2,602)	(419)	-
<b>Independent Examination</b>	720	(600)	-	(120)
<b>Nyankunde physiotherapy</b>	340	-	2,999	2,659
<b>Total restricted funds</b>	<b>40,762</b>	<b>(60,472)</b>	<b>36,547</b>	<b>56,256</b>

The restricted funds balances above are being used to ensure the ongoing support of the major projects over the following periods:

**Sponsor - a- bed**

Beni:£360 is being granted every month to provide a number of free beds a day in the pediatric and maternity wards. Nyankunde:£360 is being granted every month to provide about 40 free beds. These are already partly subsidised by another organisation. This project was started in August 2005 and there are funds remaining for 24 months. Both hospitals have additional beds which could be subsidised from any additional funds received.

**Nyankunde food programme**

This project was started in December 2004 to provide food to about 200 under 5s in a similar way to those receiving help in the camps. This project has been discontinued since the year end since the need has diminished.

**CEMADEF**

Friends of CME Trust has decided to help CEMADEF in their work providing micro-credit schemes for women at Nyankunde. Most of this project has been financed by use of unrestricted funds.

**Hospital food programmes**

These funds are to help supplement the low salaries of the employees of CME by providing those with small children free nutritional food. The project started in August 2005. £60 a month is provided but this project has been discontinued since the year end since the need has diminished.

**Essential medicines**

We have identified key medicines to help the most vulnerable and this fund enables patients to receive them free of charge. The project started in August 2005. The funds remaining at the year end will provide support for 24 months.

**Essential operations**

This fund was established to help patients pay for operations. It was started in August 2005 and provides £460 a month. In addition, these funds help support general operations of the hospitals. The funds remaining at the year end will provide support for about 18 months.

**Nyankunde area schools**

This fund has been used to help support the teachers at Nyankunde many of whom do not receive a government salary. The cost of support is about £5 a child a year. It was started in May 2006. The DRC government has committed to provide free primary education throughout the country. For this reason, we decided to change the purpose and support only orphans final exam fees. The funds remaining at the year end paid for these exam fees every year since June 2014 and will provide a similar amount in June 2017 and 2018.

**Beni new hospital**

CME would like to build a new hospital on land they have acquired in Beni. This would replace the buildings it currently rents in the centre of the town. To date, with £155,600 of funds provided by the Charity, CME has been able to construct an operating theatre, intensive care block, maternity and start a new ward. The funds sent during the year helped construct a secure fence around the site and provide needed equipment.

**Nyankunde physiotherapy**

These funds are being raised to help fund a physiotherapist and the physio work at Nyankunde.

**Blud Sweat n Gears / 3 peaks challenge**

These fundraising campaigns in 2016 and 2017 have been designated to be used to help the displaced orphans from Beni who relocated to Oicha.

**Beni orphanage and schooling**

These funds are used to help provide food, clothes and schooling for orphans in Beni who are cared for in an orphanage.

**Beni orphans in Oicha**

These funds were raised to help new orphans from Beni who had to relocate to Oicha because of the death of their parents in 2016/17. The funds will be used to provide food, clothes, counselling and schooling in Oicha.