

**Annual Report of the Trustees of  
Friends of CME (Centre Medical Evangelique) Trust  
For the Year Ended 31<sup>st</sup> March 2019**

The Charity does not own or use any premises  
other than the homes of the Trustees.

The Charity's correspondence address is:

c/o Mr. C. Almond 295 Hillgrounds Road Kempston BEDFORD MK42 8TH

Charity Registration Number: 1104119

**Contents of the Financial Statements for the  
Year Ended 31<sup>st</sup> March 2019**

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### Charity Information

**Bankers:**

National Westminster Bank  
High Street  
Bedford

**Independent Examiner:**

Roger Hammond  
Haines Watts  
First Floor, Woburn Court  
2 Railton Road  
Woburn Road Industrial Estate  
Kempston  
Bedfordshire  
MK42 7PN

**Legal Advisors:**

Machins  
Victoria Street  
Luton  
Bedfordshire  
LU1 2BS

**Charity Registration Number:**

1104119

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2019

**Annual Report of the Trustees of  
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For the Year Ended 31<sup>st</sup> March 2019**

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The Charity commenced operations in January 2004 and was registered with the UK Charities Commission on 4 June 2004. Its Charity Registration Number is 1104119. The Charity is also registered with the Inland Revenue under Reference Number XR 79313.

Constitutional documents

The Charity's Trust Deed was approved on 4 May 2004 and governs the objects and operations of the Charity

Objects of the Charity

The objects of the Charity are set out in its Trust Deed and are as follows:

To advance education, particularly in community health promotion, disease and sickness prevention and in the form of medical personnel training, and the relief of sickness and the relief of poverty. In particular, but not exclusively by supporting the work of the Centre Medical Evangelique (CME) in the Democratic Republic of Congo (DRC) by the provision of funds, equipment and other resources and any other exclusively charitable means as the Trustees in their absolute discretion think fit.

Trustees

The Trustees below all held office during the year up to and including 31 March 2019. The names of the current Trustees are:

Chris Almond  
Justin Burdon  
Chris Heard  
Hannah Morrell  
Remy Toko

In selecting individuals for appointment as trustees, the trustees have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

Reserves policies

The Charity does not intend to hold unrestricted reserves since its aim is to grant funds received as soon as possible to support its objectives in the Democratic Republic of Congo and the Charity has no significant operating costs apart from these grants. If there are surplus unrestricted reserves it is the charity policy to use these in the following financial year.

Investment policy

The Charity does not intend to have long term surplus funds. Any surplus funds held in excess of working capital needs are invested in bank deposit accounts. No investment policy has been established, other than to safeguard funds, without putting them at risk.

Grants made

Grants are made to projects according to assessments made by the Trustees of the needs the Charity is trying to fulfil and its ability to fund them. The Trustees gather information from a number of sources including contacts with individuals and organisations working on site in the Democratic Republic of Congo and from personal visits from time to time. In addition, the Trustees use contacts with other UK charities and individuals working in the country. The effectiveness of the grants in meeting the objectives of the Charity is monitored by the Trustees receiving reports from time to time from the CME.

The Trustees have had due regard for the Charity Commission's guidance on the public benefit of the Charity's activities.

Achievements

A list of the various types of support given by the Charity is set out on pages 6 to 9 of the financial statements. We are providing funds to subsidise the hospital bed costs for the most vulnerable and to pay for their medical treatment including the costs of any operations. We have also given grants to women's groups to help them start some income generating projects.

Some support is also given to subsidise personnel, including training, costs for employees of CME.

Income was slightly down during the year because a major annual restricted donation was received after the year end.

We also provided funds for needy children to go to school in the Nyankunde area as well as supporting orphaned children in Beni and Oicha.

We have provided in excess of £164,000 to build a new hospital in Sose near Beni.

Future Plans

The charity intends to continue to help build a new ward and support orphaned children as well as the ongoing activities of CME hospital.

Review of operations

The Trustees are satisfied with the results for the year, reporting a deficit of £5,191 for the year (2018 surplus of £13,615), with total funds at the year end amounting to £48,803 (2018 £53,994).

Approved by the Trustees on .....9/8/2019..... and signed on their behalf by

.....Chris Almond.....

Chris Almond

**Independent Examiner's Report to the Trustees of Friends of CME Trust**

I report to the trustees on our examination of the charity accounts for the year ended 31st March 2019 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

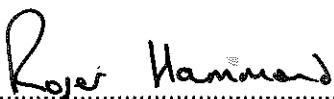
1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Hammond FCA

Date

  
.....

30<sup>TH</sup> SEPT 2019.  
.....

Haines Watts

First Floor, Woburn Court, 2 Railton Road

Woburn Road industrial Estate

Kempston, Bedford, MK42 7P

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2019

**Receipts and payments**

<b><u>Income</u></b>	Restricted Fund	Unrestricted Fund	2019 Total	2018 Total
<b><u>Donations</u></b>	£	£	£	£
Donations	-	12,794	12,794	11,941
<b>Charitable activities</b>				
Personnel support	3,273	-	3,273	3,048
Sponsor-a-hospital bed	2,400	-	2,400	8,040
Nyankunde immunisation/ consultation	-	-	-	(449)
Beni orphans in Oicha	14,493	-	14,493	27,976
Marchant le Jog (for Oicha orphans )	8,832	-	8,832	-
Essential medicines	-	-	-	1,410
Essential operations	-	-	-	8,010
Blud,Sweat n Gears / 3 peaks challenge	-	-	-	3,716
Nyankunde area schools	550	-	550	1,451
Beni new hospital	1,460	-	1,460	4,487
Beni maternity	-	-	-	419
Nyankunde physiotherapy	928	-	928	240
Independent Examination	600	-	600	600
<b>Total income</b>	<b>32,536</b>	<b>12,794</b>	<b>45,330</b>	<b>70,962</b>

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2019

<b>Expenditure</b>	Restricted Fund £	Unrestricted fund £	2019 Total expenditure £	2018 Total expenditure £
<b>Charitable activities</b>				
Personnel training	-	1,128	1,128	-
Personnel support	2,823	-	2,823	2,823
Sponsor-a-hospital bed	8,640	-	8,640	8,640
Nyankunde Food Programme	-	-	-	450
Nyankunde immunisation/ consultation	-	-	-	90
Women's' projects	-	240	240	240
Beni Orphanage and schooling	-	1,440	1,440	1,440
Beni orphans in Oicha	3,800	-	3,800	24,900
Nursing School – std's & mat	506	-	506	-
Hospital food programmes	-	-	-	180
Essential medicines	1,440	-	1,440	1,320
Essential operations	5,520	-	5,520	4,920
Blud, Sweat n Gears / 3 peaks challenge	-	-	-	5,152
Marchant le Jog (for Oicha orphans)	4,715	-	4,715	-
Nyankunde area schools	1,530	-	1,530	-
Beni new hospital	7,203	1,819	9,022	-
Micro-finance project – CEMADEF	-	6,022	6,022	-
Nyankunde physiotherapy	751	-	751	3,100
Other unrestricted grants	-	2,344	2,344	3,492
<b>Governance costs</b>				
Independent examination	600	-	600	600
<b>Total Expenditure</b>	<b>37,528</b>	<b>12,993</b>	<b>50,521</b>	<b>57,347</b>
<b>Net movement in funds</b>	<b>(4,992)</b>	<b>(199)</b>	<b>(5,191)</b>	<b>13,615</b>
<b>Balances brought forward at 1 April 2018</b>	<b>43,843</b>	<b>10,151</b>	<b>53,994</b>	<b>40,379</b>
<b>Balances carried forward at 31 March 2019</b>	<b>38,851</b>	<b>9,952</b>	<b>48,803</b>	<b>53,994</b>



Friends of CME (Centre Medical Evangelique) Trust  
 Year ended 31<sup>st</sup> March 2019

**Balance sheet**

	Restricted £	Unrestricted £	2019 Total £	2018 Total £
Cash at bank and in hand	38,850	9,953	48,803	53,994
Debtors - Inland Revenue Gift Aid claims	1,551	1,970	3,521	6,367
<b>Net current and net assets</b>	<b>40,401</b>	<b>11,923</b>	<b>52,324</b>	<b>60,361</b>
<b><u>Charity funds</u></b>				
Restricted	40,401	-	40,401	47,975
Unrestricted	-	11,923	11,923	12,386
<b>Total funds</b>	<b>40,401</b>	<b>11,923</b>	<b>52,324</b>	<b>60,361</b>

The balance sheet was approved by the Trustees on .....<sup>9/8</sup>..... 2019.

Signed on behalf of the Trustees



C. Almond  
 Trustee

Friends of CME (Centre Medical Evangelique) Trust  
Year ended 31<sup>st</sup> March 2019

**Movements on Restricted funds**

	At 1 April 2018 £	Receipts £	Transfers and Payments £	Balance at 31 March 2019 £
Personnel support	1,128	3,273	(2,823)	1,578
Sponsor-a-hospital bed	15,528	2,400	(8,640)	9,288
Nursing School - students and materials	506	-	(506)	-
Beni orphans in Oicha	6,206	4,493	(3,800)	16,899
Marchant le Jog (for Oicha orphans )	-	8,832	(4,715)	4,117
Essential medicines	2,025	-	(1,440)	585
Essential operations	7,753	-	(5,520)	2,233
Nyankunde area schools	4,814	550	(1,530)	3,834
Beni new hospital	5,743	1,460	(7,203)	-
Independent Examination	-	600	(600)	-
Nyankunde physiotherapy	139	928	(752)	315
<b>Restricted funds</b>	<b>43,843</b>	<b>32,536</b>	<b>(37,529)</b>	<b>38,850</b>
Movement in gift aid claims	4,132		(2,581)	1,551
<b>Total restricted funds</b>	<b>47,975</b>	<b>32,536</b>	<b>(40,110)</b>	<b>40,401</b>

The restricted funds balances above are being used to ensure the ongoing support of the major projects over the following periods.

**Sponsor - a- bed :**

Beni: £360 is being granted every month to provide a number of free beds a day in the paediatric and maternity wards. Nyankunde: £360 is being granted every month to provide about 40 free beds. These are already partly subsidised by another organisation. This project was started in August 2005 and there are funds remaining for 24 months. Both hospitals have additional beds which could be subsidised from any additional funds received.

**Nyankunde food programme**

This project was started in December 2004 to provide food to about 200 under 5s in a similar way to those receiving help in the camps. This project has been discontinued since the year end since the need has diminished.

**CEMADEF**

Friends of CME Trust has decided to help CEMADEF in their work providing micro-credit schemes for women at Nyankunde. Most of this project has been financed by use of unrestricted funds.

**Hospital food programmes**

These funds are to help supplement the low salaries of the employees of CME by providing those with small children free nutritional food. The project started in August 2005. £60 a month is provided but this project has been discontinued since the year end since the need has diminished.

**Essential medicines**

We have identified key medicines to help the most vulnerable and this fund enables patients to receive them free of charge. The project started in August 2005. The funds remaining at the year end will provide support for 24 months.

**Essential operations**

This fund was established to help patients pay for operations. It was started in August 2005 and provides £460 a month. In addition, these funds help support general operations of the hospitals. The funds remaining at the year end will provide support for about 15 Months.

**Nyankunde area schools**

This fund was used initially to help support the teachers at Nyankunde many of whom do not receive a government salary. The cost of support was about £5 a child a year. It was started in May 2006. The DRC government has since committed to provide free primary education throughout the country. For this reason, we decided to change the purpose and support only orphans' final exam fees. The funds have paid for these exam fees every year since June 2014 and will provide a similar amount in June 2019 and 2020.

**Nyankunde physiotherapy**

These funds are being raised to help fund a physiotherapist and the physio work at Nyankunde.

**Blud Sweat n Gears / 3 peaks challenge / Marchant le Jog**

These fundraising campaigns in 2016, 2017 and 2018 have been designated to be used to help the displaced orphans from Beni who relocated to Oicha.

**Beni new hospital**

CME are building a new hospital on land they have acquired in Beni. This is replacing buildings it currently rents in the centre of the town. To date, with £164,000 of funds provided to the Charity, CME has been able to construct an operating theatre, intensive care block, a 4<sup>th</sup> ward for maternity, a secure fence around the site and to provide equipment. A 5<sup>th</sup> ward for paediatric care was started in the year from the £9,000 of funds We provided.

**Beni orphanage and schooling**

These funds are used to help provide food, clothes and schooling for orphans in Beni who are cared for in an orphanage.

### **Beni orphans in Oicha**

These funds were raised to help new orphans from Beni who had to relocate to Oicha because of the death of their parents in 2016/17. The funds will be used to provide food, clothes, counselling and schooling in Oicha. In 2018 315 children benefited from this program at a cost per child of £70 a year.

## **Notes to the financial statements**

### **(a) General information and basis of preparation**

Friends of CME (Centre Medical Evangelique) Trust is a charity in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The nature of the charity's operations and principal activities are to advance education and promote good health in Congo.

The financial statements are prepared on a going concern basis under the historical convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

### **(b) Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

### **(c) Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.